Before Starting the Project Listings for the CoC Priority Listing

The CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be completed and submitted prior to the CoC Program Competition submission deadline stated in the NOFO.

The CoC Priority Listing includes:
- Reallocation forms – must be completed if the CoC is reallocating eligible renewal projects to create new projects or if a project applicant will transition from an existing component to an eligible new component.
- Project Listings:

- New;
- Renewal;
- UFA Costs;
- CoC Planning;
- YHDP Renewal; and
- YHDP Replacement and Reallocation.
- Attachment Requirement

- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:
- New and Renewal Project Listings – all CoC project applications must be reviewed, approved and ranked, or rejected based on the local CoC competition process.
- Project applications on the following Project Listings must be approved and are not ranked per the FY 2024 - FY 2025 CoC Program Competition NOFO:

- UFA Costs Project Listing;
- CoC planning Project Listing;
- YHDP Renewal Project Listing (All Rounds); and
- YHDP Replacement and Reallocation Project Listing.
- Collaborative Applicants are responsible for ensuring all project applications accurately appear on the Project Listings and there are no project applications missing from one or more Project Listings.
- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.
- If the Collaborative Applicant needs to amend a project application for any reason, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND ranked or approved BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on HUD's website.
https://www.hud.gov/program_offices/comm_planning/coc/competition

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing the CoC Priority listing, please reference the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide on HUD's website.
 https://www.hud.gov/program_offices/comm_planning/coc/competition.

Collaborative Applicant Name: HOPE Connections, Inc.

2. Reallocation

Instructions:

For guidance on completing the CoC Priority listing, please reference the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide on HUD's website.
https://www.hud.gov/program_offices/comm_planning/coc/competition

2-1 Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in Calendar Year 2025 into one or more new projects?   No

Continuum of Care (CoC) New Project Listing

Instructions:

Prior to starting the New Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

   To upload all new project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make the necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. https://www.hud.gov/program_offices/comm_planning/coc/competition.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is prioritizing.

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	PH/Realloc	Rank	PSH/RRH	Expansion
IMPACT Expansion II	2024-10-21 14:20:...	PH	Community Support...	$522,562	1 Year	CoC Bonus	E11	PSH	Yes

Continuum of Care (CoC) Renewal Project Listing

Instructions:

Prior to starting the Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

   To upload all renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of renewal projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.
   https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.	X
The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.	X
The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.	

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is prioritizing.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type	Consolidation Type	Expansion Type
NWLA HMIS Project...	2024-10-14 17:15:...	1 Year	HOPE for the Home...	$70,499	2		HMIS		
Coordinated Asses...	2024-10-14 17:03:...	1 Year	HOPE for the Home...	$177,585	1		SSO		
Intensive Communi...	2024-10-14 17:33:...	1 Year	Easter Seals Loui...	$672,311	3	PSH	PH		
SHOC 2024	2024-10-21 13:53:...	1 Year	Volunteers Of Ame...	$718,167	7	PSH	PH		
Level Up 2024	2024-10-21 13:50:...	1 Year	Volunteers Of Ame...	$385,442	4	PSH	PH		
GAPS 2024	2024-10-21 13:47:...	1 Year	Volunteers Of Ame...	$240,110	6	PSH	PH		
Pathways to Indep...	2024-10-21 13:58:...	1 Year	Easter Seals Loui...	$254,902	8	RRH	PH		
IMPACT	2024-10-21 14:04:...	1 Year	Community Support...	$630,171	5	PSH	PH		
Crossroads II	2024-10-21 14:02:...	1 Year	Community Support...	$380,955	9	PSH	PH		
REACH II	2024-10-21 14:06:...	1 Year	Community Support...	$824,541	10	PSH	PH		

Continuum of Care (CoC) Planning Project Listing

Instructions:

Prior to starting the CoC Planning Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload the CoC planning project application submitted to this Project Listing, click the "Update List" button. This process may take a few minutes while the project is located in the e-snaps system. You may update each of the Project Listings simultaneously. To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If you identify errors in the project application, you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one CoC planning project application can be submitted and only by the Collaborative Applicant designated by the CoC which must match the Collaborative Applicant information on the CoC Applicant Profile.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is accepting.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Accepted?
CoC Planning Proj...	2024-10-16 18:39:...	1 Year	HOPE for the Home...	$217,734	Yes

Continuum of Care (CoC) YHDP Renewal Project Listing

Instructions:

Prior to starting the YHDP Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP Renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP Renewal projects submitted by project applicant(s) to your CoC in the e-snaps system.

You may update each of the Project simultaneously. To review a project on the YHDP Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked (if applicable) or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. .

As stated in the FY 2024 - FY 2025 NOFO, YHDP Renewal and YHDP Replacement applications must not be ranked.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid rehousing projects listed on the YHDP Renewal Project Listing.	
The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the YHDP Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.	
The Collaborative Applicant does not have any renewal permanent supportive housing or rapid rehousing YHDP renewal projects.	X

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is accepting.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted?	PSH/RRH	Consolidation Type
This list contains no items								

Continuum of Care (CoC) YHDP Replacement and YHDP Reallocation Listing

Instructions:

Prior to starting the YHDP Replacement and YHDP Reallocation Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP Replacement project and YHDP Reallocation project applications, submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP renewal projects submitted by project applicant(s) to your CoC in the e-snaps system.

You may update each of the projects simultaneously. To review a project on the YHDP Replacement and YHDP Reallocation Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked (if applicable) or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

As stated in the FY 2024 - FY 2025 NOFO, YHDP Renewal, YHDP Reallocation and YHDP Replacement applications must not be ranked.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is accepting.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Funding Type	Accepted?
This list contains no items							

Funding Summary

Instructions

This page provides the total budget summaries for each of the project listings after you approved and ranked or rejected new and renewal project applications. You must review this page to ensure the totals for each of the categories is accurate.

The "Total CoC Request" indicates the total funding request amount your CoC will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
CoC Renewal Amount	$4,354,683
New CoC Bonus and CoC Reallocation Amount	$522,562
New DV Bonus Amount	$0
New DV Reallocation Amount	$0
CoC Planning Amount	$217,734
YHDP Renewal and Replacement Amount	$0
YHDP Reallocation Amount	
Rejected Amount	$0
TOTAL CoC REQUEST	$5,094,979

Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan (HUD-2991)	Yes	Certification of ...	10/28/2024
Other	No		
Other	No		
Project Rating and Ranking Tool (optional)	No	Project Rating an...	10/16/2024

Attachment Details

Document Description: Certification of Consistency with Consolidated Plan

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: Project Rating and Ranking Tool

Submission Summary

WARNING: The FY 2024 - FY 2025 CoC Consolidated Application requires submissions of CoC Priority Listings AND the CoC Application.

As stated in the FY 2024 - FY 2025 CoC and YHDP Program NOFO, for FY 2024 funding, CoCs must submit the FY 2024 - 2025 CoC Application and the FY 2024 Priority Listing by the FY 2024 Application Submission Deadline.

Page	Last Updated
Before Starting	No Input Required
1A. Identification	10/07/2024
2. Reallocation	10/14/2024
5A. CoC New Project Listing	10/21/2024
5B. CoC Renewal Project Listing	10/21/2024
5D. CoC Planning Project Listing	10/16/2024
5E. YHDP Renewal Project Listing	No Input Required

5F. YHDP Replacement and YHDP Reallocation Project Listing	No Input Required
Funding Summary	No Input Required
Attachments	10/28/2024
Submission Summary	No Input Required

Certification of Consistency with the Consolidated Plan

U.S. Department of Housing and Urban Development

Public Reporting Burden Statement: This collection of information is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of the requested information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 8210, Washington, DC 20410-5000. Do not send completed forms to this address. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. This agency is authorized to collect this information under Section 102 of the Department of Housing and Urban Development Reform Act of 1989. The information you provide will enable HUD to carry out its responsibilities under this Act and ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. This information is required to obtain the benefit sought in the grant program. Failure to provide any required information may delay the processing of your application and may result in sanctions and penalties including of the administrative and civil money penalties specified under 24 CFR §4.38. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552). The information contained on the form is not retrieved by a personal identifier, therefore it does not meet the threshold for a Privacy Act Statement.

I/We, the undersigned, also certify under penalty of perjury that the information provided below is true, correct, and accurate. Warning: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties (18 U.S.C §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. § 3729, 3802; 24 CFR § 28.10(b)(iii)).

I/We, the undersigned, certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan. (Complete the fields below.)

Applicant Name:

Project Name:

Location of the Project:

Name of the Federal Program to which the applicant is applying:

Name of Certifying Jurisdiction:

Certifying Official of the Jurisdiction
Name:

Title:

Signature: *Bonnie Moore*   Date:

form **HUD-2991**

Certification of Consistency with the Consolidated Plan
2991 Attachment
City of Shreveport FY2024

Applicant Name	Project Name	Location of the Project
Community Support Programs	REACH II PH-PSH	1100 & 1109 Highland Ave, Shreveport, LA 71101 Scattered Site Apartments
Community Support Programs	Crossroads II PH-PSH	1131 & 1135 Busby, Shreveport, LA 71101
Community Support Programs	Impact PH-PSH	3000 Knight St., Shreveport, LA 71105 Scattered Site Apartments
Community Support Programs	Impact Expansion PH-PSH Bonus Project Application	3000 Knight St., Shreveport, LA 71105 Scattered Site Apartments
Easter Seals Louisiana	Integrated Community Engagement PH-PSH	3007 Knight St, Ste. 200 Shreveport, LA 71105 Scattered Site Apartments
Easter Seals Louisiana	Pathways to Independence PH-RRH	3007 Knight St, Ste. 200 Shreveport, LA 71105 Scattered Site Apartments
HOPE Connections	NWLA HMIS Project HMIS	2350 Levy Street, Shreveport, LA 71103
HOPE Connections	Coordinated Assessment Project	2350 Levy Street, Shreveport, LA 71103
HOPE Connections	CoC Planning Project	2350 Levy Street, Shreveport, LA 71103
Volunteers of America NLA	Scattered Housing of Choice (SHOC) PH-PSH	360 Jordan Street, Shreveport, LA 71101 Scattered Site Apartments
Volunteers of America NLA	GAPS PH-PSH	1002 Texas Street, Shreveport, LA 71101
Volunteers of America NLA	Level Up Youth Project PH-PSH	360 Jordan Street, Shreveport, LA 71101 Scattered Site Apartments

FY24 and FY25 HUD CoC Local Competition
Renewal Project Scoring Form

Project Identifier: _____ **Ranking:** _____

Project Budget: _____ **# of Units:** Singles _____ Families _____

Project Type: ❑ Rapid Rehousing   Possible Points: 90

❑ Permanent Supportive Housing   Possible Points: 120

Rating Element	Data	Possible Points RRH	Possible Points PSH	Points
System Performance Measures:				
>90% Exits to Permanent Housing SPM 7B		10	10	
>180 days Retention in Permanent Housing SPM 7B			10	
>20% New or Increased Earned Income and/or SPM 4 Non-Employment Income for Stayers		5	5	
>20% New or Increased Earned Income and/or Non-Employment Income for Leavers		5	5	
Serves High-Need Participants:				
100% of participants were accepted through the Coordinated Assessment Project which prioritizes chronically homeless and most vulnerable clients and has taken steps to eliminate barriers to participation such as race and ethnicity		10	10	
PSH project identified as serving "100% Chronic" in current application			10	
Project applied to serve those with severe barriers to housing which may require a significant level of support to maintain permanent housing such as: Chronically homeless (PSH only), history of victimization, physical disabilities, treated or untreated mental illness, treated or untreated substance abuse, little or no income, criminal history, etc.		10	10	
Participant Focus:				
Housing First – All project staff signed and returned the Housing First Agreement		10	10	

>90% have Medicaid/Medicare for Stayers and Leavers		10	10	
Racial Equity – Agency filled out and submitted Equity Rubric Includes Race, LGBTQ, and Lived Experience participation	Not scored this year.	-	-	
Racial Equity – Agency submits a copy of their Non-Discrimination Policy		10	10	
Project Effectiveness:				
Project has reasonable costs per household as compared with all projects in the CoC			10	
>90% project utilization rate (Sample date 4x per year measuring utilization/total # of units)		10	10	
Data Completeness - 100% entry of HMIS required data elements		10	10	
	Total Points Possible	90	120	
	Total Points			
	Bonus Points Possible	20	20	
	Bonus Points			
	Score			

Bonus Points		RRH	PSH	
Project conducted a survey of program participants regarding satisfaction with quality of services provided Submit a blank copy of survey for full points		10	10	
Overview report of Participant Survey results		10	10	

Attachments:
1. Signed Housing First Agreement
2. Agency Equity Rubric
3. Agency Non-Discrimination Policy that includes at a minimum race, color, national origin, religion, sex, age, familial status, disability, sexual orientation, gender identity or gender expression. These categories comply with all federal and state civil rights and fair housing laws including the Fair Housing Act, Title VI of the Civil Rights Act, and the Equal Access Rule.

FY24 and FY25 HUD CoC Local Competition
Housing First Agreement

Agency Name: _____

Project Name: _____

HUD CoC Housing Projects utilize Housing-Based Case Management because it is essential to the success of people transitioning from living unhoused to living in housing. The Housing First Model is required by HUD CoC projects because of the immense amount of evidence that it provides the greatest chance for success in housing.
All levels of staff at our agency/project agree to follow the Housing First Standards listed below:

_____   Admission to the project is not contingent on prerequisites such as sobriety, health condition, treated mental illness, medication adherence, age, criminal background, willingness to participate in supportive services (aside from Case Management), history of victimization, or any other conditions that imply "housing readiness."

_____   People moving from homelessness to permanent housing should have leases/sub-leases that reflect those of a person in the normal rental market. Leases, project agreements, or other addendums should not have any restrictive limitations or rules that would not be applicable to any tenant.

_____   Intake procedures, housing visits, and phone call check-ins revolve around assessing and utilizing a participant's strengths, abilities, and resources. Staff understands that scheduling must be flexible, that everyone has "off" days, and that participant communication can't be taken personally.

_____   Project staff know that participants respond to staff when they have relationships based on respect, trust and common ground. Staff understand that their number one job is to assist participants to maintain and thrive in housing. This requires consistent, frequent communication empowering participants to create goals around housing stability.

_____   Project staff know that all issues related to maintaining housing should be openly discussed with participants in a non-judgmental way. They are willing to have difficult conversations in order to assist with referrals to services that can provide solutions.

_____   Services are always optional; however, staff knows that they must continually offer services that could help with a participant's ability to maintain housing such as employment, mental health services, substance abuse services, healthcare, community connection, etc.

_____ Project staff is aware that if a participant can no longer be served by their project, they should discuss the situation in the weekly Case Management Conferencing Call to avoid an exit to homelessness if at all possible.

_____ Management is aware that Housing-Based Case Managers need training in strategies such as harm reduction, motivational interviewing, trauma-informed approaches, de-escalation, etc.

_____   _____
Agency Management   Project Manager

_____   _____
Project Case Manager   Project Case Manager

_____   _____
Project Case Manager   Project Case Manager

_____   _____
Other Project Staff   Other Project Staff

*A member of management of the agency and all staff members of the project listed above should read, initial each statement, and sign this agreement.

HOPE connections

FY24 and FY25 HUD CoC Local Competition
Equity Rubric Attachment

Agency Name: _____

Completed by: _____

	Race Makeup Black/White/Other	LGBTQ+	People with Lived Experience
Board of Directors			
Management Staff			
Project Staff			

Does completing this rubric show any inequities?   ❑ Yes   ❑ No

Do you agree to work towards a more equitable mix within the groups listed where possible?
❑ Yes   ❑ No

_____   _____

Management Staff Member   Date

HOPE Connections Continuum of Care LA-502

New Project, Bonus Project, or DV Permanent Housing Project Application

☐ **Funding Available for New or Bonus Permanent Supportive Housing or Rapid Rehousing Project - $522,562**

☐ **Funding Available for DV Bonus Perm. Housing Rapid Rehousing Project - $532,395**

New Project or Bonus Project applicants should apply for Permanent Supportive Housing or Rapid Rehousing Projects for individuals and/or families that are defined as homeless under 24 CFR 578.3, #1.

Bonus DV Project applicants should apply for Rapid Rehousing Projects that serve individuals and/or families specifically to serve survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless under 24 CFR 578.3, #1 or #4.

Application narratives must be formatted as outlined below and submitted by email. Proposals that are not submitted in the following format will not be reviewed. The narrative section should not exceed five pages, double spaced in a 12-inch font. Answering questions with the headings listed and with each question answered in order and as concisely as possible ensures proper scoring. Each Letter of Intent will be scored as follows:

Legal name of agency: _____

Agency address: _____

Tax ID Number: _____   UEI #: _____

Submitted by: _____   Title: _____

Phone number: _____ Cell number of submission contact: _____

Email Address: _____

I CERTIFY THAT ALL OF THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT.

_____   _____ _____

Signature of the Authorized Agency Representative   **Date**

_____   _____

Print Name of Authorized Agency Representative   **Email Address**

1. **(20 Points) Provide a description that addresses the entire scope of the proposed project including:**
   - Target population(s) to be served
   - Type of housing proposed, including how the number and configuration of units will fit the needs of the program participants
   - Type of supportive services that will be offered to program participants to ensure successful housing retention, including all supportive services regardless of funding source
   - The specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education)

   Points awarded _____

2. **(10 Points) Provide knowledge of how a Permanent Supportive Housing or Rapid Rehousing Program is operated.**

   Points awarded _____

3. **(10 Points) Does the proposed project agree to participate in the CoC's Coordinated Entry (CE) Process or if the recipient organization is a victim service provider, as defined in 24 CFR 578.3 and uses an alternate CE process that meets HUD's minimum requirements?**

   Describe agency familiarity with the Coordinated Assessment process and experience or willingness to accept 100% of participants from the local Coordinated Assessment Project.

   In the case of victim service provider, describe how participants will be assessed and prioritized for RRH assistance.

   Points awarded _____

4. **(10 Points) Describe how the project will adhere to the Housing First model as defined below:**
   Housing First is a model of housing assistance that prioritizes rapid placement and stability in permanent housing in which admission does not have preconditions (such as sobriety or a minimum income threshold) and in which housing assistance is not conditioned upon participation in services (with the exception of housing-based case management). The model utilizes housing as a platform for promoting supportive services that improve a person's health and well-being and ensure that participants can choose the services they need to maintain their housing.

   Applicants should describe how they will assist those with too little or no income, substance abuse or mental health issues, criminal records, etc. They should also describe how they will prevent participant termination for reasons such as failure to participate in supportive services (not including case management), failure to make progress on goals, loss of income or failure to improve income, or any other activity not covered in a typical lease agreement in the project's geographic area.

   Points awarded _____

5. **(10 Points) Describe your agency's familiarity with and updated policies related to the Fair Housing and Equal Access Rules** (Regulation 24 CFR 5.403) **related to families that apply to all Office of Community Planning and Development (CPD)-administered programs including:**
   HOME, CDBG, HOPWA, ESG, CoC, as well as owners, operators, managers of shelters and other buildings and facilities and providers of services funded in whole or in part by any of these programs

Prohibition Against Involuntary Family Separation - The age and gender of a child under age 18 must not be used as a basis for denying any family's admission to a project that receives funds under this part.

Definition of a Family - HUD Programs cannot discriminate based on the composition of the family (e.g., adults and children or just adults), the age of any members of the family, the disability status of any members of the family, marital status, actual or perceived sexual orientation, or gender identity.
HUD-funded programs must have updated policies and procedures that reflect the requirements.

Families with Children - May exclude families without minor children if the project was funded solely to serve families with children. However, the project must serve all types of families (using the definition above) with children that are otherwise eligible for assistance, including families with children headed by a single adult or consisting of multiple adults (with at least one child) who reside together.

Points awarded _____

6. **(15 Points) Describe how the project applicant will provide the necessary services and support to help program participants successfully remain in permanent housing.**

- determine the right type of housing that fits the needs of program participants.
- work with landlords to address possible issues and challenges.
- work with program participants to set goals towards successful retention of permanent housing.
- If this project will exclusively assist victims of domestic violence, the description must include safety planning addressing the needs of this particular homeless population towards meeting the goal of obtaining and maintaining permanent housing along with how trauma-informed and victim-centered approaches will be used.

Points awarded _____

7. **(10 Points) Agency Experience**
- Describe agency's experience working with the proposed sub-population to be served and experience with the proposed housing type.
- Describe agency's experience utilizing Federal funds

Points awarded _____

8. **Attachments**
    (20 Points) Housing and Healthcare Match
    - **Housing Match**
        Provide documentation that at least 25% of program participants will be served utilizing housing subsidies or subsidized housing units that are not funded through CoC or ESG programs such as: Subsidized Public Housing, Private Organizations, State or Local Government through other funding sources, etc.

        Applicants must attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project.

- **Healthcare Match**

  Provide written documentation that project participants with be served with healthcare and/or behavioral health services such as substance abuse or mental health treatment/recovery providers.

  For behavioral health providers, it will provide access to treatment or recovery services for all program participants who qualify and choose those services
  or
  For healthcare organizations, the value of assistance being provided is an amount that is equivalent to at least 25 percent of the funding being requested for the project, which will be covered by the healthcare organization.

  Acceptable forms of commitment are formal written agreements that must include:
    - Value of the commitment
    - Dates the healthcare resources will be provided

  <div align="right">

  ## Points awarded _____

  </div>

- **(10 points) Project Budget** Provide a total project budget including all sources of funding that will be used for the project on the attached form, ensuring that HUD funded line items are reasonable and allowable. Identify sources of match. The housing and healthcare match request above counts as the match requested in the budget.

  <div align="right">

  ## Points awarded _____

  </div>

- **(10 Points) Client Non-Discrimination Policy** Copy of Client Non-Discrimination Policy that includes self-reported or perceived race, sexual orientation, gender identity or gender expression. Many other categories should be in the policy, but the purpose of this is to document agency awareness of HUD's focus on Racial and LGBTQ+ non-discrimination.

  <div align="right">

  ## Points awarded _____

  </div>

Total Points: **125 Points**

Total Points Awarded: _____

Scored By: _____
(Name will be redacted if completed scoring tool is requested by the applicant.)

	HUD Funding Requested	Cash Match (25%) With Source	Totals
☐ Permanent Supportive Housing for Individuals/Families ☐ Rapid Rehousing for Individuals/Families	**1 Year Grant Term** Is this proposal an expansion of an existing project? ☐ Yes ☐ No		

Proposed Activities	HUD Funding Requested	Cash Match (25%) With Source	Totals
1. Leasing			
2. Rental Assistance			
3. Supportive Services			
4. Operating Costs			
Subtotal lines 1 and 2	$475,056		
5. Administrative Costs (Up to 10%)	$47,506		
6. Total Request	$522,562	Total Cash Match	(HUD Request & Match)

☐ Rapid Rehousing for DV Individuals and Families	1 Year Grant Term		
Proposed Activities	**HUD Funding Requested**	**Cash Match (25%) With Source**	**Totals**
1. Rental Assistance			
2. Supportive Services			
Subtotal lines 1 and 2	$483,995		
Administrative Costs (Up to 10%)	$48,400		
Total Request	$532,395	Total Cash Match	(HUD Request & Match)